

PLEASE PRINT • ALL FIELDS REQUIRED

All personal information is kept confidential and is for internal use only. A home address is **mandatory** in order to process your registration, and an incomplete registration form will not be processed.

Mrs. Ms. Miss Mr. Dr.

Last Name _____ First _____ Middle Initial _____

1st Name for Nametag (nickname): _____ Birth Date (Month/Day only) _____ / _____

How would you like your name to appear on your certificate? _____

Email _____
 (Please provide us with the email address at which you prefer to be contacted.)

Home Address _____

City _____ State _____ Zip _____ County _____

Home Phone (_____) _____ Cell Phone (_____) _____

Have you ever taken a class with Neuhaus Education Center? Yes * No
 * If yes and you could be listed under another last name or school, what would that be? _____

PROFESSIONAL INFORMATION:

Current Position _____ Grade Level _____

School District _____

School: _____

EDUCATION:

Undergraduate degree _____ Year _____ Major _____

College _____ Teacher Certificate(s) _____

Graduate Degree _____ Year _____ Major _____

College _____ Other Certification _____

Why interested _____

Please indicate which class you will attend:	Class Dates	Class Cost	or Class Deposit	Total
<input type="checkbox"/> Basic Language Skills (10 days) ‡	_____	\$1,200	\$50	_____
<input type="checkbox"/> Basic Language Skills – Advanced (10 days) ‡	_____	\$615	\$50	_____
<input type="checkbox"/> Language Enrichment	_____	\$610	\$50	_____

‡ required prerequisite(s)

- Please send registration form and payment at least **two weeks prior** to class date.
- For Basic Language Skills participants, submission of a copy of your college transcript or diploma is required two weeks prior to class date.
- Class deposits are not refundable. Balance of class fees is due two weeks prior to class date.
- You may reschedule once with fourteen (14) days notice prior to class date. Without the fourteen-day notice, Neuhaus cannot reschedule and there will be no refund.

Payment:	<input type="checkbox"/> Check	<input type="checkbox"/> Purchase Order	<input type="checkbox"/> Visa Card	<input type="checkbox"/> Master Card
Date _____	Account No. _____		Exp. Date _____	
Name on Card _____	Signature _____			
Amount of Payment (please circle):	\$50 deposit	\$ full class cost	Other: \$ _____	